

# MINUTES *approved minutes*

**Board of Selectmen Meeting:** August 21, 2017

**Present:** Frank Emig, Dave Goodwin, Jim Jennison, Ed Babneau

**Open Meeting:** 7:00PM

**Public:** Glenn Elsesser

**Approve minutes:** BOS meeting and nonpublic August 7, 10 and 16, 2017, Motion JJ/DG to approve as edited, passed.

**Sign bill manifest:** Motion DG/JJ to approve, passed.

**Sign payroll manifest:** Motion DG/JJ to approve, passed.

**Recognition of Visitors/Public Input:** None

## **Transfer Station Report:**

1. DG reported on compost workshop and noted other towns generally begin with a pilot program. Instituting composting requires updating the Town's operating plan and notifying DES.
2. Separation of aluminum cans still pending.

## **Highway Department Report:**

1. Work update/plan: EB noted pot hole patching and grading and graveling on Lynne, McLaughlin, Poly and Grange. Numerous equipment problems including the loader radiator replacement, repairs on the International and pending back hoe issues are causing the repairs and parts total to exceed the amount budgeted, putting pressure on other operating expense lines within the department overall budget.
2. Crane Brook project: Paving started with completion expected within the week. Consensus to move Stop and Yield signs on Derry and Luther.
3. Tree work: Turkey Shoot spruce not an issue at this time. EB to have pine at Grout/Connecticut Heights intersection checked.
4. Hall septic: EB noted tank is beneath walk. Consensus to install surface covers for during current work updating School/Hall system for future access.
5. CIP: Crane Brook discussed with consensus that 2018 work complete project by grinding and shimming remaining section to Langdon line. Further discussion revisited completion of Crane Brook, Charlestown, Cold Pond and Beryl Mountain Roads identified by previous boards as primary access roads. Crane Brook will be finished next year. Charlestown needs shimming to Town line. Cold Pond needs resurfacing of last section closest to Town center. Beryl Mountain needs drainage, grinding and resurfacing. Major culverts on Sam Putnam and Beryl Mountain will be particularly costly due to type and size. Equipment replacement was also discussed. EB recommended moving to leasing of big trucks and machines and use of capital reserve funds to purchase smaller trucks. The Board will be working on CIP recommendations for the Planning Board during September.

**ConCom Report:** ConCom organized Sestercentennial display of local wildlife and Town conservation lands.

**PB Report:** No meeting

## **Action items:**

1. Building permits: None
2. Intents: None
3. Compliance: Tallman: Town waiting for court decision on property ownership.
4. Timber Tax: Motion DG/JJ to sign warrants, passed.
5. DRA MS-1 Summary of assessed values: Motion JJ/DG to sign extension request pending State release of utility values, passed.
6. Drug policy: Motion JJ/DG to adopt policy update including zero tolerance, passed.
7. Employee policies: Motion JJ/DG to adopt amendment requiring fit for duty letter from healthcare provider following health related leave, passed.

**Discussion:** None

## **Other items:**

1. Nonpublic: None
2. Next meeting Tuesday, September 5 to avoid Labor Day holiday.

**Meeting adjourned:** 8:45PM; Respectfully, Kathi Bradt.

